Forms may be copied or downloaded, completed and submitted by Fax to

432-758-1442 or email to [terri.berry@co.gaines.tx.us](mailto:terri.berry@co.gaines.tx.us)

Payment of the required fee is due prior to processing your request.

Credit Cards are accepted through Certified Payments. There is a convenience

fee of 2.85% per transaction, or a minimum of $1.00.

You may pay with your credit card by phone at 1-866-549-1010 or by internet at:

<http://www.certifiedpayments.net>

Enter Bureau Code: **9891713**

Please include the Confirmation or Authorization # of the Credit Card transaction with your request.

For questions or assistance, contact our office at 432-758-4003.